



CRESTWOOD ARCHITECTURE COMMITTEE

email: crestwoodarchcom@crestwoodglencove.org

Requirements for Construction in the Crestwood Subdivision

The Crestwood subdivision of the Crestwood/Glen Cove Neighborhood is a deed restricted subdivision. The Crestwood subdivision property owners request that plans be submitted to the Crestwood Architecture Committee for approval **prior to permitting and construction**.

The deed restrictions for the Crestwood subdivision can be found at the City of Houston Permitting Center, or at the Crestwood/Glen Cove neighborhood website: www.crestwoodglencove.org.

Below is a listing of the information the Crestwood Architecture Committee needs to decide on approval:

1. A set of electronic plans emailed to crestwoodarchcom@crestwoodglencove.org, **and** one set of printed plans in ARCH D or E size. The plan set should include a site plan with the **dimensioned** location on the lot of any planned construction, in relation to the building set-backs and utility easements. This should include plans for **all** structures and improvements, including fences, driveway, walkways, gates, walls, patios, and pools. The placement of these items relative to property lines, setbacks, and easements is of primary importance. The plans should specify building materials for all structures and improvements, and demonstrate compliance to the Crestwood subdivision deed restrictions.
2. Drainage plan showing gutter and downspout schedule, and surface and below grade water conveyance. The drainage plan may be shown as part of a site plan or on a separate sheet. All drainage features required by the City of Houston should be indicated.
3. Landscaping and hardscaping plans. This should include plans for **all** structures, flatwork, and improvements, including driveways, walkways, retaining walls, gazebos, and water features.
4. Floor plans for all floors including intended function (e.g. kitchen, garage, etc.).
5. Elevations of front, back and sides of all structures. Roof details, such as overhangs and soffits should show **dimensions**.
6. Check made out to the "Crestwood Civic Club" for \$500 for new construction, or \$10 for remodeling, additions, pool add-ons, fences, etc. to previously approved plans.
7. After the foundation forms are set, a **form survey** confirming the final location of the foundations of all structures prior to pouring cement.

Timely submission of your plans may help you avoid costly errors and assure compliance with the Deed Restrictions. Adherence to these guidelines will make your approval process more efficient and timely.

Trees are being destroyed for new construction at an alarming rate in our neighborhood. The attractive wooded nature of our area will be quickly lost unless mature trees are carefully preserved. Every effort should be made to protect and preserve existing trees on a construction site.

The Restrictions are for the benefit of all of the residents. The Crestwood Architecture Committee strives to keep our neighborhood the desirable place we live in. We appreciate your cooperation in this effort. Let us know if you have any additional questions. These materials can be submitted to any of the Committee members listed below at crestwoodarchcom@crestwoodglencove.org.

Gail Baxter
Lenni Burke
Mary Homes
Priscilla McLeroy

cc: President, Crestwood/Glencove Civic Club